



PAN AMERICAN HEALTH ORGANIZATION
WORLD HEALTH ORGANIZATION



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PROCESS FOR THE ELECTION OF THE DIRECTOR OF THE PAN AMERICAN SANITARY BUREAU AND NOMINATION OF THE REGIONAL DIRECTOR OF THE WORLD HEALTH ORGANIZATION FOR THE AMERICAS

1. In accordance with constitutional provisions, the 27th Pan American Sanitary Conference (2007) elected the present Director of the Pan American Sanitary Bureau (PASB) for a period of five years, beginning on 1 February 2008 and ending on 31 January 2013. It is therefore incumbent on the 28th Pan American Sanitary Conference to elect a new Director of PASB for a period of five years, beginning on 1 February 2013 and ending on 31 January 2018.

2. Article 4, paragraph E, of the Constitution of the Pan American Health Organization (PAHO) provides that: "The Conference shall elect the Director of the Bureau in accordance with Article 21, paragraph A, of the Constitution." Article 21, paragraph A, prescribes that: "The Bureau shall have a Director elected at the Conference by the vote of a majority of the Governments of the Organization. The Director shall hold office for a period of five years, and may not be reelected more than once..."

3. The name of the person elected as Director of PASB is communicated to the Executive Board of the World Health Organization so it can appoint the person elected as Regional Director for the Americas. This communication is based on Rule 57 of the Rules of Procedure of the Conference, which states that: "Acting as Regional Committee of the World Health Organization, and in conformity with Articles 49 and 52 of the Constitution of the World Health Organization, the Conference shall submit to the Executive Board of the World Health Organization the name of the person so elected, for appointment as Regional Director."

4. The election procedure for the Director of PASB is described in Articles II and III of the **Rules Governing the Election Process for the Position of Director of the Pan**

American Sanitary Bureau, as approved by the Directing Council in Resolution CD47.R4 (2006) (attached as Annex):

“The process for electing the Director shall begin at least six months prior to the date fixed for the opening session of the Pan American Sanitary Conference (the Conference) or by 1 March, which ever comes first, with a notification from the President of the Executive Committee to the Member States, Participating States, and Associate Members inviting nominations for the post of Director to be submitted to the President of the Executive Committee. Such notification shall include a copy of these Rules.

... each Member State, Participating State, or Associate Member may submit the name of only one national from a country within the Region as a candidate for the post of Director, in a sealed, confidential envelope addressed to the President of the Executive Committee, c/o Legal Counsel, Pan American Health Organization, Washington, D.C., at least four months prior to the opening session of the Conference or by 1 May, which ever comes first, after which time the nomination period shall be closed. Nominations should include a curriculum vitae of the proposed candidate.

All nominations received shall be compiled by the Bureau, translated into the four official languages of the Organization, and forwarded by the President of the Executive Committee to the Member States, Participating States, and Associate Members at least three months prior to the opening session of the Conference or by 1 June, which ever comes first.

... The President of the Executive Committee shall invite nominated candidates to make a presentation to all Member States, Participating States, and Associate Members wishing to attend a Candidates' Forum to be held on the margins of the Executive Committee session preceding the session of the Conference.”

5. The election process is described in Article V of the same Rules:

“The Conference shall elect the Director by secret ballot from among the nominated candidates, in conformity with Article 21, paragraph A, of the Constitution and the Rules of Procedure of the Conference.”

6. In accordance with the above Rule, the Rules Governing the Election Process for the Position of Director, and given that the Pan American Conference is scheduled to commence on 17 September 2012, the election process for the post of Director of PASB for the term 2013-2018 will formally begin on 1 March 2012 with a notification from the President of the Executive Committee inviting the Member States, Participating States and Associate Members of PAHO to submit nominations for the position of Director by no later than 1 May 2012.

7. Thereafter PASB shall compile all nominations received and translate them into the four official languages of the Organization. The President of the Executive Committee shall forward to the Member States, Participating States and Associate Members this information by 1 June 2012. The President of the Executive Committee shall then convene the Candidates' Forum as mandated by the above referenced Rules, to take place on the margins of the 150th Session of the Executive Committee of PAHO in Washington, D.C. on 18-22 June 2012.

Action by the Executive Committee:

8. The Executive Committee is requested to take note of this report on the process for the election of the Director of the Pan American Sanitary Bureau.

Annex

**RULES GOVERNING THE ELECTION PROCESS FOR THE
POSITION OF DIRECTOR OF THE PAN AMERICAN SANITARY BUREAU**

Article I
Nominating Guidelines

- 1.1 Candidates nominated for the post of Director of the Pan American Sanitary Bureau should have:
- (1) a strong technical and public health background, extensive experience in international health and understanding of the inter-American and United Nations systems;
 - (2) a proven history and evidence of public health leadership, and management skills appropriate for a complex health-related organization;
 - (3) sensitivity to and respect for the cultural, social, political, and economic diversity within and among the countries in the Region;
 - (4) knowledge of the regional health situation and of the wide range of health systems in the Region;
 - (5) a strong commitment to the work of PAHO;
 - (6) good physical condition, as required of all staff members of the Organization;
 - (7) fluency in one of the official languages and a working knowledge of one of the others.
- 1.2 Candidates should be willing to sign the mandated PAHO and WHO Declaration of Conflict of Interest.

Article II
Presentation of Nominations

- 2.1 The process for electing the Director shall begin at least six months prior to the date fixed for the opening session of the Pan American Sanitary Conference (the Conference) or by 1 March, which ever comes first, with a notification from the President of the Executive Committee to the Member States, Participating States, and Associate Members inviting nominations for the post of Director to be submitted to the President of the Executive Committee. Such notification shall include a copy of these Rules.

- 2.2 Following the Nominating Guidelines in Article I above, each Member State, Participating State, or Associate Member may submit the name of only one national from a country within the Region as a candidate for the post of Director, in a sealed, confidential envelope addressed to the President of the Executive Committee, c/o Legal Counsel, Pan American Health Organization, Washington, D.C., at least four months prior to the opening session of the Conference or by 1 May, which ever comes first, after which time the nomination period shall be closed. Nominations should include a curriculum vitae of the proposed candidate.
- 2.3 All nominations received shall be compiled by the Bureau, translated into the four official languages of the Organization, and forwarded by the President of the Executive Committee to the Member States, Participating States, and Associate Members at least three months prior to the opening session of the Conference or by 1 June, which ever comes first.

Article III Candidates' Forum

- 3.1 The President of the Executive Committee shall invite nominated candidates to make a presentation to all Member States, Participating States, and Associate Members wishing to attend a Candidates' Forum to be held on the margins of the Executive Committee session preceding the session of the Conference.
- 3.2 Information regarding the time, date, and logistics of the Candidates' Forum shall be sent by the President of the Executive Committee to the nominated candidates and to all Member States, Participating States, and Associate Members immediately after the closure of the presentation of candidatures as specified in Article 2.3 above.
- 3.3 Nominated candidates shall be responsible for all expenses related to their participation in the Candidates' Forum.
- 3.4 Members States, Participating States, and Associate Members shall be responsible for all expenses related to their participation in the Candidates' Forum.
- 3.5 Wherever possible, modern technology will be utilized to facilitate the widest possible participation of all of the Organization's membership, including video conferencing. Verbatim transcripts of the presentations and discussions at the Candidates' Forum will also be made available.
- 3.6 The order of the presentations to be made by the candidates shall be determined by lot, and candidates will be called one at a time. Candidates shall be allowed no more than 30 minutes to make an oral presentation and one hour for questions and answers from Member States, Participating States, and Associate Members in

attendance. The oral presentation shall include the candidate's platform outlining their vision, proposed policy priorities, and financial and programmatic direction for the Organization. The time limit should be strictly adhered to.

Article IV Candidates Who Are PAHO or WHO Staff Members

- 4.1 For the purposes of these Rules, a Director seeking reelection, staff members of PAHO or WHO, and any other person in an employment relationship with the Organization who has been nominated for the post of Director shall be considered as "internal candidates."
- 4.2 In conformity with the international character of their functions, no internal candidate may make direct or indirect use of their positions to further their candidacies, and shall not use the resources of the Organization for campaign purposes.
- 4.3 In pursuing their candidacy, no internal candidate shall communicate restricted, confidential, or otherwise privileged information to anyone or use that information to their private advantage.
- 4.4 In consideration of Staff Regulation 1.8, Internal Candidates for the post of Director shall either resign or take leave from the Organization, as applicable, once the nominations are forwarded by the President of the Executive Committee to Member States, Participating States, and Associated Members pursuant to Article 2.3 of these Rules. The period of leave shall last until the election or until such time as the staff member withdraws his or her candidacy. In the case of leave, the staff member shall first be placed on annual leave until such leave has been exhausted and then, as necessary, on leave with pay. During such time, the staff member shall not represent the Organization in any manner whatsoever. Except for the Director, Deputy Director and Assistant Director, a staff member whose candidacy was not successful, and who opted to take leave shall have the right to return to the position that he or she occupied previously in the Organization or, at the discretion of the Organization, to another position at a level equal to the grade held previously to taking such leave.
- 4.5 The foregoing Section 4.4 shall not apply to the Director in office. Nonetheless, the Director shall strictly conform to the requirements of Sections 4.2 and 4.3 of these Rules, for the entire period preceding the election.
- 4.6 For the purpose of conserving the independence and impartiality inherent in the international character of their function, and to assure that a level playing field is maintained in the election of the Director, staff members of PAHO or WHO and any other person in an employment relationship with the Organization, shall not

- engage in campaign activities for or otherwise support any candidate for the position of Director.
- 4.7 Failure to observe the provisions established in this Article constitutes serious misconduct and shall result in disciplinary action, which may include summary dismissal, under the applicable Staff Rules and Regulations, or breach of contract and grounds for termination, as applicable.
- 4.8 In the case of internal candidates who are staff members of WHO, the President of the Executive Committee shall request the Director-General of WHO to consider the application of Article IV of these Rules to such candidates.

Article V Election

- 5.1 The Conference shall elect the Director by secret ballot from among the nominated candidates, in conformity with Article 21, paragraph A, of the Constitution and the Rules of Procedure of the Conference.

Article VI Post Election Measures

- 6.1 Delegates from Member States, Participating States, or Associate Members participating in the election may not be employed or contracted by the Organization for a period of one year thereafter.
- 6.2 In the case of Delegates from Member States, Participating States, or Associate Members participating in the election that are appointed as Temporary Advisers, the Secretariat shall present the President of the Executive Committee with an information paper listing all such appointments every three months for a period of one year after the election of the Director.
- 6.3 In order for the Executive Committee to be apprised of funding authorizations from the Country Variable Allocation and the Regional Director's Development Fund, a report on such activities shall be prepared by the Secretariat, reviewed by the Director of Administration, and sent to the President of the Executive Committee every three months for a period of six months prior to and a period of one year after the election of the Director.